

# 7 STEPS TO PREP FOR REOPENING

CPA Co-op has begun helping community institutions prepare for reopening by sourcing masks, hand sanitizer, thermometers, PPE, and other supplies. Here's what you need to know:



1

## CONSULT WITH THE CDC AND LOCAL OFFICIALS

CPA Co-op's expertise is in procurement. This is based on our best thinking and the signals we've gotten through CDC and FDA. Consult the CDC and local health officials when finalizing your organization's post-COVID 19 strategies.



2

## DO THE MASK MATH

How many masks will your organization need to reopen safely? Will you use disposable masks or washable? Will you be providing masks to people entering your buildings without them? Work with CPA Co-op to learn how similar organizations are approaching these numbers.



3

## OTHER SUPPLIES TO CONSIDER:

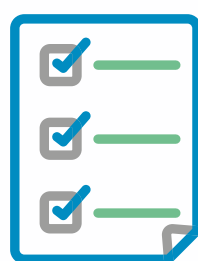
In an environment where COVID-19 is still a factor in group decision making, supply procurement goes well beyond masks. Organizations in CPA Co-op's network are working together to procure no contact thermometers, disinfectant spray, cleaning rags, disinfectant wipes, hand sanitizer, sanitizer refills, and more.



4

## HAND SANITIZER: STATIONS OR BOTTLES?

Consider how your organization will distribute hand sanitizer. Will you have individual bottles around your building or will you establish hand sanitizer stations? Some organizations in CPA Co-op's network have opted to use both.



5

## BUY PPE TOGETHER

You don't need to face this crisis alone. CPA Co-op creates group spaces for community leaders to connect, share ideas, and negotiate with suppliers, while reducing stress and optimizing the procurement process for your organization.



6

## COMMUNICATE CLEARLY WITH STAKEHOLDERS

What communication tools does your organization use to communicate with stakeholders? With all of the misinformation out there, you have the chance to set the tone and expectation by communicating early and often your organizations' plan of action and expectations.



7

## PREPARE FOR ONGOING NEEDS WITH CPA CO-OP

Wash, rinse, and repeat (literally). Work with CPA Co-op and our community members to stay on top of your ongoing procurement needs.



COMMUNITY  
PURCHASING  
ALLIANCE